roo.vet

Relief-to-Hire® Superstar Checklist

Your next great hire is a relief shift away! Use this handy checklist to prepare for shifts and evaluate potential matches.

PREP: Before the shift

- [ ] Define your ideal hire & non-negotiables
- [ ] Update your profile picture on Roo
- [ ] Describe your hospital culture in your profile
- [ ] Set your hiring preferences to **"Actively Hiring"**
- [ ] Post relief shifts based on open roles
- [ ] Approve shift requests from job seekers

EVALUATE: During your shift

CULTURE

- [ ] Do they show respect for team members?
- [ ] Are they able to demonstrate empathy?
- [ ] Do they elevate team morale?

GROWTH

- [ ] Does their career stage match what you offer?
- [ ] Do they embrace professional development?
- [ ] Are they open to mentorship or leadership?

CLIENTS

- [ ] Do they communicate well with clients?
- [ ] Are they comfortable with client education?
- [ ] How do they navigate difficult situations?

MEDICINE

- [ ] Can they perform all required procedures?
- [ ] Is their style of medicine compatible with yours?
- [ ] Are they aligned with your medical director?

WORKFLOW

- [ ] Are they comfortable with the clinic pace?
- [ ] Can they navigate your workflows confidently?
- [ ] Are they comfortable with your PIMS?

REFLECT: After your shift

- [ ] Rate & review their shift on Roo
- [ ] Compare them to your ideal hire
- [ ] Capture feedback from your staff

When you've found a great candidate:

Let Roo know, and we'll hop into action playing matchmaker on your behalf. We'll reach out to the Vet or Tech and connect you if it's a match!

We're here to support your hospital! Reach out to relieftohire@roo.vet for more hiring and staffing tips.