# Pennsylvania Veterinary Licensing Requirements



# **Board Applications**

# 1. Application

Online application can be found **here**.

#### Requirements

- 1. **EDUCATION REQUIREMENTS:** Must submit proof of graduation from an approved school or college of veterinary medicine OR certificate of equivalence from the ECFVG or PAVE.
- 2. **EXAM REQUIREMENTS:** Must have passed the NAVLE OR the National Board Exam (NBE) and Clinical Competency Test (CCT) and have your scores sent to the Board through a national exam reporting service such as the **AAVSB's VAULT service** (\$99 fee).
- 3. **CLINICAL EXPERIENCE:** A period of clinical experience in a veterinary practice is required for all students of an **AVMA accredited veterinary college**.

4. **RECIPROCITY:** See dedicated section on Pg 2.

# 2. Relevant Fees

- **\$35.00** Initial Fee
- \$360.00 Renewal Fee every 2 years





# 3. Verify additional existing veterinary licenses

 If you are or have ever been licensed to practice in another state, U.S. territory, or Canadian province, a letter of good standing must be submitted by each state's licensing board that includes the outcome of any disciplinary action.

# 4. Mandatory Documentation

- 1. You must submit a statement attesting you have not been convicted of any felonies, especially those relating to a controlled substance, in the past 10 years.
- 2. Here is a <u>list of criminal convictions</u> that could prevent you from getting licensed.

## **Reciprocity License**

Pennsylvania does not offer Temporary Licenses but instead offers a reciprocity licensing process for vets who have practiced clinically for the last 5 years.

- 1. Must be licensed in another state with substantially equivalent licensing requirements with no disciplinary action against your license nor criminal convictions.
- 2. Must have practiced veterinary medicine clinically for the last 5 years and submit verification describing in detail your clinical experience during that time.
- 3. Submit verification of licensure from the state where you currently practice, which must show your license has been active for the preceding 5 years.
- 4. Submit letters of good standing from each state board where you've ever held a license.
- 5. Submit 2 certificates of recommendation from licensed veterinarians in the state where you practiced attesting to your experience and moral character.
- 6. Pay \$35.00 initial licensing fee.



#### Renewal & CE

- 1. Licenses expire every 2 years on November 30th of each even-numbered year
- 2. License renewal fee: \$360.00.
- 3. You must report during your renewal if you are licensed in any other state.
- 4. **30 hours** of CE are required each 2-year renewal period.
  - a. Up to 7.5 hours may be fulfilled through independent study or virtual courses that include an online assessment.
  - b. Office management or practice building courses are not accepted as CE hours.
  - c. Use **this application** to apply for CE approval or see a list of accepted CE providers.
- 5. If you fail to renew by November 30th, your license expires and you must stop practicing.
- 6. Late Renewals will be charged a late fee of **\$5 per month**.
- 7. **REACTIVATION:** If you did not practice in Pennsylvania while your license was expired, you can reactivate by paying all outstanding fees and submitting proof of CE.
  - a. You will not be assessed late fees for any biennial period when you did not practice.
  - b. You must submit an Affidavit of Non-Practice attesting you abstained from practice in Pennsylvania while you were unlicensed.

#### Contact

## Pennsylvania State Board of Veterinary Medicine

### **Mailing Address**

P.O. Box 2649 Harrisburg, PA 17105-2649

## **Physical Address**

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**Phone:** (717) 783-7134

Email: <u>ST-Veterinary@pa.gov</u>

Please check your local requirements as state and national guidelines may have changed since last updated on 9/28/2023.